

Walsh, Julie E - OCI

From: Nah, Gabriel (HHS/OCIIO) [Gabriel.Nah@hhs.gov]
Sent: Wednesday, February 02, 2011 7:54 AM
To: Stegall, Jennifer L - OCI
Subject: RE: WI Consumer Assistance Program
Importance: High
Attachments: FOA.pdf

Good morning Jennifer,

As required under the Consumer Assistance Program (CAP) grant terms and conditions, your agency should submit the following reports (Final report):

I. Data Collection Report

The report must include the following information:

- Caseload
 - o Total number of cases opened
 - o Number of cases that are active
 - o Number of cases closed
- Caller demographics
- Type of coverage involved
- Problem types (access to coverage, appeals, billing, etc.)
- Data on referrals and responsiveness of entities on calls referred
- Case resolution
- Data on recovered benefits
- Data on provider and industry behavior

II. Financial Status Report (SF 269)

The forms require information on total outlays (Federal and recipient shares) and unobligated balances of Federal funds. Mail the original hardcopy to the GMO.

III. Federal Financial Report (FS 425)

Complete this form in the Payment Management System (PMS). Make sure to complete the cash section.

For additional information on the reports mentioned above, read the Funding Opportunity Announcement (FOA) reporting requirements on page 20. I have attached a copy for your review.

A final progress report is not required for the Consumer Assistance Program. Should you have any additional questions, please do not hesitate to contact me.

Gabe

From: Stegall, Jennifer L - OCI [mailto:Jennifer.Stegall@wisconsin.gov]
Sent: Monday, January 31, 2011 11:12 AM
To: Nah, Gabriel (HHS/OCIIO)
Cc: Feagins, Michelle (HHS/OCIIO)

3/17/2011

Subject: RE: WI Consumer Assistance Program

Hi Gabriel,

Regarding the final "Progress Report" is there a standard format or any specific criteria that needs to be covered in this report?

Thank you!

Jennifer

From: Nah, Gabriel (HHS/OCIIO) [mailto:Gabriel.Nah@hhs.gov]

Sent: Tuesday, January 25, 2011 3:01 PM

To: Stegall, Jennifer L - OCI

Cc: Feagins, Michelle (HHS/OCIIO)

Subject: RE: WI Consumer Assistance Program

Importance: High

Hi Jennifer,

This e-mail serves as a follow-up to your e-mail concerning the State of Wisconsin (WI) Consumer Assistance Program (CAP) grant award. Per the Department of Health and Human Services (HHS) policy, grant recipient may request that their award be terminated in "**whole or part.**" If a recipient wants to terminate their award, they should notify the Grant Management Officer (GMO) through:

1. A written notification - An Official letter typed on their agency's letter head
2. The letter should include their award/grant number and the grant program name
3. The letter should include the "**Effective date of termination**"
4. A reason(s) for the recipient request to terminate
5. The letter should be signed by the Governor/Commissioner and AOR

Additionally, the recipient should submit their final Progress Report and Financial Status Report (SF 425). Once we received WI written notification, our office will take the necessary action to comply with their request to terminate and close out their award/grant.

If you have any questions, please contact me at 301-492-4482.

Thanks,

Gabriel Nah
Department of Health and Human Services
Office of Consumer Information and Insurance Oversight
Gabriel.Nah@hhs.gov
301-492-4482

From: Feagins, Michelle (HHS/OCIIO)

Sent: Tuesday, January 25, 2011 8:02 AM

To: Nah, Gabriel (HHS/OCIIO)

Subject: FW: WI Consumer Assistance Program

Importance: High

3/17/2011

Good Morning Gab,

Let discuss this morning.

Thanks,

Michelle

From: Stegall, Jennifer L - OCI [mailto:Jennifer.Stegall@wisconsin.gov]

Sent: Sunday, January 23, 2011 2:27 AM

To: Feagins, Michelle (HHS/OCIIO)

Subject: WI Consumer Assistance Program

Importance: High

Hi Michelle,

Wisconsin is interested in ending its participation in the consumer assistance grant program. I am looking for specific steps for terminating the relationship between the state of Wisconsin and HHS in working on this program. Can you provide this information or point me to a resource that indicates what HHS specifically needs from the state and what implications the state may face in pursuing this option?

The new Commissioner and Deputy want to begin the termination process this week. Therefore, any information you have regarding process early in the week is appreciated.

Thank you in advance for your assistance.

Jennifer Stegall
Senior Policy Advisor
Office of the Commissioner of Insurance
608-267-7911